ADDING OR CHANGING PRIVATE SCHOOL DATA IN THE ENTERPRISE SYSTEM

Select only one of the 'check boxes' for the option wanted.
A separate form must be completed for each change requested.

☐ New Active Entity
    - Date District Opens: _____

☐ New Active Site
    - Date School Opens: _____

☐ Changing Data for Entity
    - Date Of Change: _____

☐ Changing Data for Site
    - Date Of Change: _____

☐ Make Entity Inactive
    - Date: _____

☐ Make Site Inactive
    - Date: _____

☐ Terminating Entity
    - Date Entity Closes: _____

☐ Terminating site
    - Date Site Closes: _____

Other: _____

OLD: County: _____   Type: _____   Entity: _____   Site: _____

NEW: County: _____   Type: _____   Entity: _____   Site: _____

ENTITY NAME:

SITE NAME:

MAILING ADDRESS:

CITY: _____   STATE: _____   ZIP CODE:

PHYSICAL ADDRESS:

CITY: _____   STATE: _____   ZIP CODE:

PHONE: _____   FAX:

INTERNET E-MAIL ADDRESS:

CONTACT PERSON'S NAME:

CONTACT PERSON'S TITLE:

GRADE RANGE:

PERSON AUTHORIZING FORM: _____
        (Signature of Superintendent, Business Manager, Principal, or Director)

Fax to: Roberta Brown (602) 364-0428
If you have any questions concerning this form, please call Roberta Brown (602) 364-4006.